

**OFFICE OF THE SENIOR MEDICAL SUPERINTENDENT  
CIVIL HOSPITAL : AIZAWL**

To,  
The Senior Medical Superintendent  
Civil Hospital, Aizawl

**Subj : Application for Casual Leave**

Sir,  
I have the honour to request you to kindly to grant me ..... day(s) Casual Leave  
on ..... on account of.....

Yours faithfully,

Dt. : ..... ( )

He/She has ..... days Casual Leave balance at his/her credit.

**FormP/30**

Head Assistant  
Civil Hospital, Aizawl